CHALLENGE CAMP 2017

Letter to Parents

Please read these instructions carefully and retain this letter for reference.

1. NEW STUDENT ORIENTATION:

All new students to our Challenge program are invited to an **orientation on Wednesday, June 21st, 2017 at 4:00 pm at Schechter Westchester; 555 W. Hartsdale Avenue, Hartsdale, 10530.** The purpose of this meeting is to familiarize the students with the camp and the location of their activities.

2. CAMP FORMS:

***Health History and Examination Form* must be signed by the Physician and parent or guardian of each child. *Legal Terms and Conditions of Enrollment Form* and *Camper Release Form* must be signed electronically (preferred) on CampDoc by parent or guardian upon registration.**

3. DROP-OFF IN THE MORNING AT 9:00 am (PICK-UP AT 12 NOON FOR 1/2 DAY STUDENTS).

Please pull up to the main entrance and counselors will be waiting outside to greet campers. If you arrive at camp after 9am, please park and sign your child in with our security staff at the main school entrance.

Afternoon Challenge only: Please drop your child at the **Main Entrance of Schechter Westchester** at 1:00 pm. Our security and Challenge staff will be waiting to sign in and greet your child.

4. DISMISSAL IN THE AFTERNOONS AT 4:05 pm

All buses will be loaded and dismissed FIRST. **For safety and supervision of all campers, please DO NOT arrive before 4:00 pm to pick up your children by car.** Pick-up point will be the same as drop-off. If you are delayed, please notify the office by phone.

5. ABSENTEES, PICK-UP BY PEOPLE OTHER THAN PARENTS:

If your child will be leaving camp early **you must sign out at the Reception Desk. If you child will be absent the entire day, please call our office at 8:30 am at (914) 779-6024 to notify us.** If you have to contact us before or after camp or in an emergency, you may **call the Director's line as well at (914) 779-6024.**

If your child will be picked up by someone other than yourself/approved persons, we **MUST** have instructions in writing notifying us. For last minute arrangements, this permission may be emailed to info@challengecamps.com.

6. LUNCH:

Lunch will be served in the Cafeteria from 12:00 - 12:30pm. Your luncheon menu, prepared by **Sage Food Service**, is available at our website at www.challengecamps.com. Please inform the Director (by June 1st) in writing of any severe food allergies (we are nut free) or dietary restrictions your child may have so that we may ensure their safety.

7. PROGRAM:

Parents may request course changes within the first three days of a camp session. Appropriate changes will be made at the discretion of the Director.

8. STAFF:

Marcy Geisser-Wolf, Marc Berman, and Michelle Segal will be available in the office to assist you. **Joseph Fields** is the **Director of the Afternoon Challenge**. **Brenda Guy, R.N., and Kim Trozzi, R.N. are our Camp Nurses** and can be contacted anytime during the camp day**.** Parents will be notified immediately by the camp nurse if your child is

injured or ill beyond a minor cut, scrape or abrasion. Please make sure your child's health form contains correct home/work phone numbers and emergency contacts (other than parents).

9. CAMP T-SHIRTS:

Camp T-shirts will be distributed on picture day AT CAMP. All students are required to wear their **Challenge Camp 2017** shirts for our group pictures. Additional T-shirts may be purchased for $10 and are subject to availability.

10. PICTURE DAY:

A professional photographer will take pictures on Wednesday, **July 6th,** (Session1) and Wednesday, **July 27th** (Session 2). All campers will receive and wear their **Challenge T-shirt** on **Picture Day.** Each camper will be presented with a picture at the end of the session.

11. OPEN HOUSE ON THE LAST DAY OF EACH SESSION, FRIDAY, JULY 21 (SESSION 1) (9:45 am-11:15 am) and FRIDAY, AUGUST 11 (SESSION 2) (9:45 am-11:15 am) Brunch served at 9:00 am in the Cafeteria. Please plan to attend our **Morning Open House** on the final day of each session. This is an exciting and memorable event for your child. During your visit the accomplishments of the children will be highlighted.

12. LOST AND FOUND:

We will keep all lost and found items in a marked box in the camp lobby. **Please label all sports equipment, hats, jackets, cameras, musical instruments and games with your child's name.** We will keep these items here until the end of the camp session. At the conclusion of Challenge all remaining lost and found items will be donated.

13. SPECIAL NEEDS:

Please inform the Director in writing of any condition, physical, emotional or behavioral, which may affect your child in class, and of which we should be aware. Every care will be taken to address the individual needs of our campers.

14. SECURITY:

Security is on premises throughout the day. Please check in upon arrival and sign out upon departure with your child. Our staff is instructed to question any person on camp grounds who is not part of the Challenge Camp. Persons who are guests of the camp are asked to register at the security desk and wear numbered guest or visitor badges. The badges are to be returned at the end of the visit.

15. CAR POOL:

Call Carole Berman (914) 779-6024 for assistance in coordinating car pool arrangements.

16. TRANSPORTATION:

Bus service for Westchester and New York City will be provided by **Mar-Can Transportation Co, Inc.** Complete and return transportation forms found on our website to confirm a seat for your child(ren.) Please notify the camp office and Mar Can if there will be a deviation in your schedule.

Thank you for your cooperation. Feel free to call with any questions you may have. We all look forward to another wonderful, fun-filled summer at Challenge!

CAROLE B. BERMAN, Executive Director

TERMS AND CONDITIONS OF ENROLLMENT FOR CHALLENGE

1. **Rules and Regulations:** The Camper ("Camper") and Parent(s) ("Parent") agree to abide by all of the rules and regulations established by the Gifted and Talented Development Center, Inc. dba Challenge Camp ("Camp"), including, without limitations, those relating to enrollment and withdrawal of campers.
2. **Dismissal of Camper:** The camp reserves the right to dismiss, in its sole discretion, any Camper whose condition, conduct, influence or behavior is deemed unsatisfactory or detrimental to the best interest of the Camp or his fellow campers or who violated camp rules and regulations, in which case no refunds will be made.
3. **Medical Care: A Challenge Camp Medical Form must be completed and submitted to us electronically (preferred) by May 1, 2016.** In the event of an emergency, Parent grants Camp permission to utilize medical treatment on or off Camp grounds should Director deem such treatment necessary for Camper's health. **No child will be permitted to start camp without the completed medical form on file.**
4. We consent to have our child use sunscreen s/he has brought or the camp has supplied, which is approved buy the FDA for over the counter use to avoid overexposure to the sun. Our child may be assisted by unlicensed camp staff if s/he requests.
5. **Permission** is given for my child to participate in all camp-related activities.
6. **Images, Etc.:** Permission is hereby given for Camp to use in promoting the Camp and in other ventures directly relating to the Camp their photographs, video and audio images or likenesses and statements, articles, names, music, art, photographs, audio recordings, internet, CD/DVD, films and videos created by Camper and originating from Camp or from a Camp-related activity.
7. **Belongings:** Camp is not responsible to Camper's belongings or equipment while in transit or at Camp. It is highly recommended that campers DO NOT BRING valuable items to camp. Cell phones and computers may be used only with permission.
8. **Disputes:** All claims or disputes arising from or related to this Agreement shall be brought and maintained in the courts of the State of New York, and Parent expressly submits to the jurisdiction of such courts. Any individual bringing legal action against Camp, which action is decided in favor of Camp will be responsible for all legal fees, court costs and out-of-pocket expenses of Camp, its owners and employees.
9. **Personal Property Regulations**: The Camp prohibits the possession or use of alcohol, drugs, animals or weapons on Camp grounds. Sports equipment labeled with campers name will be stored in designated bins.

BUSINESS POLICIES

1. **Tuition and Refunds:** It is understood that no part of the tuition fee or deposit will be refunded after April 1, 2017. In the event a child withdraws prior to April 1, any refund will be subject to an administrative charge of $100 per child. There is no refund for any money paid after April 1, 2017. Tuition includes hot lunch, snacks, camp photo and T shirt.

2. **Collection Costs:** If fees are not paid in full by Parent or Camper, Parent will be liable for all costs of collection including attorney's fees.

***Camper Name*_____*Parent Name*_____**
***Parent or Guardian's Signature*_____*Date*_____**

The parent or guardian who signs this enrollment form represents that he/she has full authority to do so and verifies that he/she has read and understands all the terms and conditions of the enrollment as outlined on this agreement. The signer acknowledges that he/she is also acting as agent of the other parent with authority to enroll the child and to execute the agreement on his or her behalf.